



**MINUTES OF MEETING  
SISTER CITIES COMMITTEE  
HELD WEDNESDAY 28 AUGUST 2013**

*NOTE: All minutes are subject to confirmation at a subsequent Council or Planning and Strategy Committee meeting.*

**PRESENT:**

Cr Alan Le Surf

Councillor (Chair)

**Other Representatives**

Diane Sullivan

Community Member

Elaine Kent

Community Member

Helen Foster

Community Member

John O'Brien

Community Member

Judi Mudge

Community Member

Laura Currie

Community Member

Peter Stephens

Community Member

Suzanne Smith

Community Member

Tatsuko Ryan

Community Member

Tony Foster

Community Member

Helen Foster

Community Member

Trevor Schwab

Community Member

Lyn Schwab

Community Member

Mitch Garth

Community Member

Wayne Collins

Community Member

**Council Staff**

Trish O'Grady

Executive Assistant & Protocol Officer

**TO THE MAYOR AND COUNCILLORS OF THE COUNCIL**

The **Sister Cities Committee** met on Wednesday 28 August to consider matters referred to it and now provides the following advice to Council.

**OPEN** The meeting commenced at 6.00pm in the Councillors Room.

**ITEM 1 APOLOGIES AND LEAVE OF ABSENCE**  
Apologies – The Mayor, Jean Hay AM, Yoko Sullivan, Hugh Clarke, Amanda Kibby, Sue O'Brien

**ITEM 2 DECLARATION OF INTEREST**  
No declarations of pecuniary or non-pecuniary interest.

**ACTION**

**ITEM 3 CONFIRMATION OF MINUTES**

The minutes of the Sister Cities Committee meeting held on Thursday 24 July 2013 were accepted:

Moved: Elaine Kent

Seconded: Peter Stephens

**ACTION****ITEM 4 Friendship City and Sister City Projects/Exchanges****4.1 Taito-ku, Japan**

There were no matters to report.

**4.2 Odawara, Japan  
Exchange Programme****Odawara Chaperones Report**

A written report was tabled at the meeting. Some points discussed by the Committee:

- Interview questions to be reviewed and be more specific in their content.
- Student personal information sheets to be typed and not hand written to enable ease of reading for Japanese host families. Japanese and English version of the form to be provided by students.
- Peter Stephens will liaise with chaperones in Japan regarding suggested questions on personal information sheets to allow host families to have sufficient information on students.
- Parents and students to be informed that there is no guarantee of a match with the same sex and to be clear that in some cases students are hosted by families without children on the programme in Japan. This may happen if the Japanese family does not have room to accommodate another person in their home for the duration of the programme.
- Matching information to be reviewed before finalising.

The Committee thanked the chaperones for the detailed report.

- Wayne Collins addressed the meeting regarding official recognition of Mr Ozaki, Chairperson of TOKIMEKI International School Committee for the past 23 years. Mr Ozaki has visited Manly 25 times during that time. Mr Ozaki played an integral part in the establishment of the Friendship City relationship and inception of the Tokimeki Cup Japanese Speaking Competition 11 years ago.
- The Committee to plan some form of recognition for Mr Ozaki's visit in 2014.

- Diane Sullivan requested that the Chaperones be recognised in a more formal manner at the Official Farewell for students in 2014.

#### **4.3 Jing'an, China**

There were no matters to report.

#### **4.3 Yeongdo-gu, South Korea**

- The Mayor Jean Hay made an official visit to Yeongdo-gu between 21-23 July. This meeting was arranged by The Korean Consul in Sydney. The Mayor of Yeongdo-gu, Mayor Eo and Mr Kim, the Chairman of the Assembly of Yeongdo-gu expressed their willingness to co-operate in future cultural and staff exchanges.
- The committee was also advised that Yeongdo-gu Council was extremely impressed with the Staff Exchange Programme and would like to continue the programme into the future.
- Members of the Committee confirmed that they will visit Korea in October. The group will depart on 22 October and plan to be in Busan for the Fireworks Festival to be held 26/27 October. EA&PO to liaise with Yeongdo-gu in relation to arrangements in Yeongdo and Busan. Members travelling to Korea are:
  - Councillor Alan Le Surf
  - Sue O'Brien
  - Trevor and Lyn Schwab
  - Suzanne Smith

#### **4.5 Gunnedah, Australia**

- The 2013 Beach to Bush Student Exchange Programme will take place 30 September to 3 October. Applications are being received from students. Suzanne Smith will act as chaperone on the programme. A male chaperone is also required and Expressions of Interest are sought from Committee members.

#### **4.6 City of Huntington Beach California USA**

- The Mayor and General Manager attended the US Open of Surfing in Huntington Beach in support of the US media launch of the 2014 Australian Open of Surfing by Destination NSW.
- A copy of the certificate presented by The California Legislature Assembly presented to the Mayor was tabled at the meeting.

- During the visit, the Mayor of Huntington Beach presented to Manly Council that City's Sister City Proclamation.
- The Chair advised the Committee that representatives from the City of Huntington Beach would be visiting Manly for the Australian Open of Surfing in February 2014 and members should be prepared to play a role in hosting these visitors.

**Recommendation**

The Committee recommended to the General Manager that the information be received and noted.

**GM**

**ITEM 5 FINANCIAL REPORTS**

The end of July 2013 Financial Statement was accepted.

**Recommendation**

The Committee recommended to the General Manager that the information be received and noted.

**GM**

**ITEM 6 CORRESPONDENCE REPORT**

Correspondence, In and Out tabled in folder, was noted.

**Recommendation**

The Committee recommended to the General Manager that the information be received and noted.

**GM**

**ITEM 7 GENERAL BUSINESS**

7.1 Email received from Mr Alan Scudder from MacArthur South West Region International Partnership Committee regarding New South Wales International Engagement Strategy. In particular Section 9 Building international relationships Strengthen government to government relationships.  
Mr Scudder expressed his concern over the future of Sister Cities in NSW and is proposing a Sister State Working Group, although he does not believe at this stage there is a need to meet formally. He believes there are two issues of concern ie no cost shifting to the State Government and State Government assistance in locating and applying for funding for avarious sister city programs.

The Committee recommended that the correspondence and report be noted and no further action at this point in time.

**Recommendation**

The Committee recommended to the General Manager that the information be received and noted.

**GM**

**ITEM 8    NEXT MEETING DATE:**

The next meeting will be held on Wednesday 25 September 2013

Meeting closed at 7.50pm